

# PLUM CREEK HOMEOWNERS ASSOCIATION

## Architectural Review Committee Approval Request Form

Article 3, Section 3.7 of the Declaration of Covenants, Conditions and Restrictions for the Plum Creek Homeowners Association specify that "No improvement shall be constructed upon any of the property without the prior written approval of the Plans and Specifications for the improvement(s) by the Architectural Review Committee." To assist in your compliance with this restriction, please complete the following form and submit it with your plans and specifications for the proposed Improvement.

The plans and specifications to be so submitted will not be considered complete without all of the following items unless waived by the Committee:

1 copy of each (Items 1 - 4):

- A cover letter requesting Architectural Review Committee approval of your proposed Improvement(s).
  
- A plot plan/survey showing the location and dimensions (including elevation) of all existing and proposed Improvements.
  
- Existing and finished grades shall be shown at Lot corners and at corners of proposed Improvements. Lot drainage provisions shall be indicated, as well as cut and fill details, if any appreciable change in the Lot contour is contemplated.
  
- The structural design, exterior elevations, exterior materials, colors, textures and shapes of all Improvements shall be described, along with any diagrams or representations necessary to depict all proposed exterior illumination (including location and method), utility connections and fire protection systems.
  
- Initials of residents on either side and to the rear of the Lot indicating that they have been notified of the proposed Improvement.

**NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_  
\_\_\_\_\_

**PHONE NUMBER:** \_\_\_\_\_

**APPROVAL REQUESTED** (check one):

- FENCE                       IRRIGATION SYSTEM                       POOL
- DECK/PATIO                       OUTBUILDING                       PLAYSCAPE
- LANDSCAPING                       BASKETBALL GOAL                       OTHER \_\_\_\_\_

**INITIALS OF RESIDENTS FROM ADJOINING LOTS:**

\_\_\_\_\_ Address: \_\_\_\_\_  
\_\_\_\_\_ Address: \_\_\_\_\_  
\_\_\_\_\_ Address: \_\_\_\_\_

**HOMEOWNER SIGNATURE:** \_\_\_\_\_

**DESCRIPTION OF IMPROVEMENT:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Submit your request to:  
Plum Creek Owners Association Architectural Review Committee  
12335 Hymeadow Drive Ste 300  
Austin, Texas 78750

<p><b>For ARC Use Only:</b> Following a review of your submittal for approval, the ARC:</p> <p>_____ approves your request</p> <p>_____ approves your request with the following conditions:</p> <p>_____ disapproves your request at this time because of the following variances from the DCCR's and guidelines established by the ARC:</p> <p>Signed: _____</p>
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